



# THE VALUE ADJUSTMENT BOARD OF SEMINOLE COUNTY Special Magistrate Application

Applicants must meet qualifications outlined in Section 194.035 Florida Statute.

**Please type or print. Applicants may supplement their application with a resume; however, a resume cannot be used in lieu of an application.**

Please check the appropriate box(es):

- Appraiser Special Magistrate  
 Real Property and/or  Tangible Personal Property  
 Attorney Special Magistrate

How much time would you be available to conduct hearings in the months of November, December and possibly January?

- 1 to 8 hours per week    2 to 3 days per week    4 to 5 days per week  
 I am unable to serve on the following dates or in the following months: \_\_\_\_\_  
\_\_\_\_\_

## APPLICANT INFORMATION

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## DOCUMENTATION

Verification of qualifications is required by Florida Statute.

- ✓ Copy of license referenced below.
- ✓ Documentation to support membership in professional organizations.
- ✓ Department of Revenue completion certificate certifying current year VAB training. To obtain the training, go online to the DOR's website at <http://dor.myflorida.com/dor/property/vab/training.html>.
- ✓ RETURN your training completion certificate to the VAB Clerk, PO Box 8099, Sanford, FL 32772-8099.

## LICENSURE

**Appraiser Magistrate Applicant:** Residential License # \_\_\_\_\_ General License # \_\_\_\_\_

- Years Experience in Real Property Valuation: \_\_\_\_\_
- Years Experience in Tangible Property Valuation: \_\_\_\_\_

**Attorney Magistrate Applicant:** Bar # \_\_\_\_\_

- Years Experience in Ad Valorem Taxation: \_\_\_\_\_

## QUALIFICATIONS

1. Have you previously served as a Special Magistrate?    Yes    No
2. Provide name and contact information of at least two individuals who can attest to your years of experience in real property appraisals, tangible personal property appraisals, or ad valorem taxation.

\_\_\_\_\_  
\_\_\_\_\_

SEMINOLE COUNTY

**COMPENSATION**

|  |               |
|--|---------------|
| Special Magistrates who hear VALUE PETITIONS:                        | \$100.00/hour |
| Special Magistrates who hear EXEMPTION AND CLASSIFICATION PETITIONS: | \$100.00/hour |
| Special Magistrates who hear TANGIBLE PERSONAL PROPERTY PETITIONS:   | \$105.00/hour |

**EXPERIENCE**

List your experience and/or specialty for any property types (Residential Real Property, Commercial Real Property, Tangible Property, Other). A resume with experience listed may be attached.

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Do you belong to any clubs, organizations, associations or entities that might be a conflict of interest?  Yes  No

If yes, please list: \_\_\_\_\_

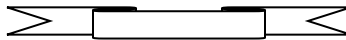
**CERTIFICATION**

A person cannot serve as a Special Magistrate if he/she is an elected or appointed official of a county, a taxing jurisdiction, or the State; is an employee of a county, a taxing jurisdiction, or the State; or if in the same tax year that he/she serves the VAB as a Special Magistrate, represents a party before the Board in any administrative review of property taxes.

Are you an elected or appointed official of a county, a taxing jurisdiction, or the State?  Yes  No

Are you an employee of a county, a taxing jurisdiction, or the State?  Yes  No

If yes, please provide details: \_\_\_\_\_



*The undersigned certifies that each item contained in this application, or any other document furnished by or on behalf of the applicant, is true and complete as of the date it bears. The undersigned authorizes the Value Adjustment Board of Seminole County to obtain information from other sources to verify each item contained herein. The undersigned acknowledges that, if selected, he/she will follow all requirements and mandates of law in fulfilling the duties of Special Magistrate.*

\_\_\_\_\_  
Signature of Applicant      Date: \_\_\_\_\_      Print Name: \_\_\_\_\_